

**POSTDOCTORAL TRAINING IN IMMUNOLOGY**  
**Stanford University School of Medicine**  
**Fellowship Application - Deadline: Wednesday, October 29, 2003**

*Instructions and Outline of Application*

**Selection Criteria:**

We seek to identify the highest quality applicants as judged by the qualifications of the candidate, the strength of the proposal, and the training potential of the application. Preferences will be given to Fellows in the earliest stage of postdoctoral training and who are embarking on a 2-3 year fellowship at Stanford University.

- Candidate - the candidate will be judged on scientific promise based on his/her history of research productivity\* and the strength of his/her recommendations.
- Proposal - the proposal will be judged on overall scientific merit and the clarity, persuasiveness, etc. of the proposal itself.
- Training potential - the potential will be judged on the opportunity for strong mentoring and the overall training environment.

A. Cover Page and Application sheet (pages 1 and 2).

Notes on section A – Eligibility and Award Requirements:

- a) Applicants must be US citizens or current permanent residents.
- b) The Stanford Immunology Postdoctoral Committee will strongly favor those fellows in the first two years of post-graduate research, but all fellows are considered.
- c) Postdoctoral fellows are eligible for a total of three years funding from NIH - any time spent on a training grant or on an individual (NRSA) award counts toward those three years. Please do not apply unless you are eligible for at least one full year of funding.
- d) All fellows awarded will need to provide a copy of their graduate diploma, information on past training grant or NRSA support, proof of permanent residency, and will be required to apply to at least three outside fellowships during their year on the Immunology training grant to be eligible for a second year.
- e) Applications must be complete to be considered by the committee. To assist this, you will be called about any missing recommendations. Applications missing one or more recommendations a week after the deadline will not be considered.
- f) We award fellows regardless of whether they have a M.D. or Ph.D., but M.D.'s planning to go back to patient care need to understand the Payback obligation.
- g) Applications for a second year of funding require a new letter from the preceptor and must include a progress report and a specific research plan as detailed in Section B. The fellow must have applied for at least three outside, non-Stanford fellowships, as evidenced by the front page of each application. *Funding for a second year is not automatic; the postdoc trainee must reapply.*

B. Research background and plans. (begin page 3). Please provide the following:

1. Summary of relevant pre-doctoral research (e.g., Ph.D. thesis, medical school research project). One page maximum, must be typed.
2. Research plans for this fellowship. Three pages maximum are allowed; proposals exceeding this page limitation may not be evaluated. The bibliography or pictures may be additional (kept to a minimum). A project for several years should be described, even though this funding is for one year.
3. If desired, your CV with any awards and honors.

Notes on Section B – Research Proposal:

- a) A first year research plan should be written in the style of a formal grant application. Background material, specific aims, methods, anticipated results, pitfalls and alternative strategies should be included within *the three page limit*.
  - b) A second year application should include a progress report (studies performed, results, interpretation, etc.) and a specific research plan for the next year. This should be included within the *three page limit*.
  - c) Examples of successful first and second year applications are available in Maureen Panganiban's office, MSOB 309.
- C. Recommendations for postdoctoral fellowship (at least 2 other than preceptor/sponsor).
- D. Letter from Preceptor

**POSTDOCTORAL TRAINING IN IMMUNOLOGY**  
**Stanford University School of Medicine**  
**Cover Page for Immunology Program**  
**Fellowship Application, Section A, page 1**  
**Deadline: Wednesday, October 29, 2003**

Name: \_\_\_\_\_  
Last First Middle

All information must be typed. For letters of recommendations, give the date you requested referees and preceptors to send letters to us. Letters of recommendations are the applicant's responsibility. INCOMPLETE applications will NOT be reviewed. Turn in the original and 6 copies of the application to: Maureen Panganiban, Immunology Program, M.S.O.B. Suite 309, 251 Campus Drive, Stanford, CA 94305-5404, tel: (650) 725-5076.

Checklist:

- b) Application Forms (2 pages) – cover page and page 2
- c) Research background (1 page maximum), research plans (3 page maximum), and bibliography (optional)
- d) Two Letters of Recommendation (list names and date letter requested)
  - 1 \_\_\_\_\_
  - 2 \_\_\_\_\_
- e) Letter of support from preceptor (list name and date letter requested)

\_\_\_\_\_

Anticipated start date: \_\_\_\_\_

Waiver of candidate's right to obtain confidential information of letters of recommendation (circle one):

I DO      I DO NOT      waive my right to examine confidential Documents in my application, including Letters of recommendation

\_\_\_\_\_  
Your signature

\_\_\_\_\_  
date

**APPLICATION FOR POSTDOCTORAL FELLOWSHIP IN IMMUNOLOGY  
STANFORD UNIVERSITY, Section A, page 2**

Name: \_\_\_\_\_  
Please type your full legal name

Address for correspondence: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Telephone number: (work) \_\_\_\_\_ (home) \_\_\_\_\_

Country of citizenship: \_\_\_\_\_

You must be a U.S. citizen or Permanent resident to receive this fellowship.

Education: List all educational institutions attended after secondary school – include current enrollment.

Institution and location (CITY/STATE) (listed most recent first)	Dates (month/year) From	To	Major Field of Study, Degree, Date rec/exp

List occupational experience from completion of secondary school to the present for all periods not covered by your academic history or by school vacations.

Employer	Type of work	Dates (month/year)	
		From	To

Have you been on or are you currently on an NIH Training Grant Or individual NRSA as a postdoctoral fellow? If yes, how many years?      Yes      No

For NIH reporting requirements only, are you a minority applicant? Which minority? (African-American, Asian, Hispanic, American Indian)      Yes      No

**Immunology Postdoctoral Fellowship  
Stanford University**

C. RECOMMENDATION FOR POSTDOCTORAL FELLOWSHIP

\_\_\_\_\_ is applying for a NIH training grant postdoctoral fellowship under the Immunology Program at Stanford University, under the preceptorship of \_\_\_\_\_.

Applicants for these fellowships are asked to submit recent letters of recommendation from at least two people ( in addition to their preceptor) who are familiar with their qualifications and accomplishments. We would greatly appreciate having your estimation of the applicant's qualifications to assume this kind of fellowship. Please try to cover the applicant's accomplishments, intellectual independence, capacity for analytical thinking, ability to organize and express ideas clearly, potential for teaching, and his/her motivation for entering a program such as ours. Compare the candidate with three other fellows at a similar stage in training, preferably representing a range from average to outstanding.

Please write your recommendation in letter form, and indicate your professional relationship with the applicant. The applicant is requested to waive their right to examine documents in their application; your letter will be removed from their file before the committee meets if they have not waived that right. Your letter should be sent directly to:

Maureen Panganiban  
Immunology Program  
Always Building, M-103c  
Stanford, CA 94305-5121  
Mopan@stanford.edu

650-725-5076      fax: 650-725-3867

Thank you in advance for helping us to evaluate this applicant.

Leonard Herzenberg  
Chair, Postdoctoral Committee

**Immunology Postdoctoral Fellowship  
Stanford University**

D. Letter of Support From Preceptor

Please type a letter of support for

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who has applied for a postdoctoral fellowship in Immunology and named you as her/his preceptor. Please include your basis for accepting the candidate and your guarantee to supply reasonable space and funds for the completion of the fellowship. Please compare the candidate with others at the same stage of training.

*Please also state whether you wrote the proposal, the fellow wrote the proposal, or it was a combination of both.*

Your letter should be sent directly to:

Maureen Panganiban  
Immunology Program  
M.S.O.B. Suite 309  
Stanford, CA 94305-5404

Mopan@stanford.edu

Tel: 650-725-5076      fax: 650-725-7855